Retention Committee
Meeting Minutes

June 30, 2016

Present: Ken Barr Jr., Bonita Bates, Ezra Bell, Dennis Bertch, Felix Brooks, Steve Cannell, Cathy Colella, Mike Collins, Steve Cook, Lena Cool, Laura Cosby, Carol Heeter, Sarah Hubbell, Roger Miller

Absent: Kelly Digby, Coty Dunten, Colleen Olson, Tracey Quada, Carl Ross, Cynthia Schauer, Chris Stroven, Diane Vandenberg

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I.   Call to Order

II.   Approval of Meeting Minutes of May 27, 2016 pending two corrections.

III. Retention updated definition and benchmarks – A handout was provided on the updated definitions. A motion for support was supported and approved. The definitions will not go to the dean's, followed by cabinet.

IV.   SSI Updates – A handout was provided covering the individual Importance/Satisfaction Gap for each question on the SSI that covered the results from the Texas Township campus. An additional handout of recommendations was also provided. Six recommendations were made and leaders for action were assigned: Counseling consistency (Laura Cosby), Financial Aid (Roger Miller), Course availability (Dennis Bertch), Timely feedback (Dennis Bertch), Student complaints (Mike Collins), and Fitness Center fees (Mike Collins). It was decided that the same survey would be used in 2017 for comparison.

V.   Strategy Committee Updates
   a. Mandatory Orientation – A handout was provided that included the recommendations from this committee. It was suggested that students who take an FYE course be exempt from the orientation hold that would be placed after the start of the semester. Motion to endorse the document was requested and supported with the addition of FYE students and will take effect Winter 2017 with holds being placed prior to registration for Winter 2017 classes in October.
   b. FYE – Retention report – 115 students who completed FYE in Fall 2015 returned for Winter 2016. 80% retention rate well exceeded goals. Will review Fall to Fall retention in September.

VI.   Other – none.

Next Meeting: July 28, 9:30-10:30 AM, Room: SSC Conference Room